

Data Privacy Notice

Name of the service: **“T4EU MetaCampus”**

Short description of the service:



Course Catalog for the International Network of Universities within the Context of the European Transform4Europe Alliance

We inform you, as the "Data Subject," under Article 13 of Regulation (EU) 679/2016 (General Data Protection Regulation - GDPR), that you are entitled to receive the following information regarding the personal data processed by the Data Controller for the purposes of:

Transform4Europe (T4EU), an alliance formed by ten European universities to foster collaboration in teaching, research, innovation, and the third mission.

The “T4EU MetaCampus” course catalog, accessible at <https://t4eumetacampus.units.it/>, provides a centralized service for publishing the educational offerings of the T4EU alliance, enabling course applications and facilitating direct access to local e-learning environments. Additionally, all aspects of the T4EU Alliance are supported in terms of infrastructure, data, procedures, and educational services through the expertise of the consortium’s universities.

Who Processes My Personal Data?






Data Controller	Contact Point:
University of Trieste	 [michele.bava@units.it]  [+39 040 558 3339]
Legal Address: Piazzale Europa, 1 - 34127 - Trieste, Italy	


Categories of Data Subjects

Students, academic staff, and administrative personnel

Joint Controllers	Contact Point:
Saarland University	privacy@uni-saarland.de
University of Alicante	dpd@ua.es
Estonian Academy of Arts	mart.kalm@artun.ee
Universidade Católica Portuguesa	fcc@ucp.pt

University of Primorska	miha.dvojmoc@infocenter.si
Jean Monnet University	dpo@univ-st-etienne.fr
University of Silesia	dariusz.pawelczak@us.edu.pl aneta.landrat@us.edu.pl
Sofia University St. Kliment Ohridski	dpo@uni-sofia.bg
Vytautas Magnus University	ingrida.bukantaite@vdu.lt
Data Protection Officer	dpo@units.it
	The Data Controller relies on the Data Protection Officer (DPO) to handle requests related to the exercise of data subject rights.

In Summary...	 Why	MetaCampus is a platform for managing and delivering a catalog of courses available to European universities participating in the T4EU project.	
	 What	Personal data processed: Name, surname, e-mail address, role (Student, Office Manager or Course Manager)	
	 How	The processing is necessary for performing a task in the public interest or connected to the exercise of official authority vested in the Data Controller.	
		No paper documents are used.	
		Computer tools are used to log activities on the MetaCampus platform.	
		Automated decision-making is not applied.	
		Profiling is not performed.	
	 When	During the use of the platform	
 To Whom	Data is not shared with third parties.		
	Data is not disclosed to the public.		

		Data is visible only to authorized operators on the MetaCampus platform.
	 Where	Data processing does not involve transfers outside the EU. Data processing takes place within the EU.

Why Are My Personal Data Processed?

1

Personal data is processed strictly and proportionally for the following purposes:

 In Summary...

The processing is necessary for performing a task in the public interest within the T4EU project.

Purposes of Processing:

Legal foundation

The data subject has given consent for the processing of their personal data for one or more specific purposes.

The processing is necessary for performing a task in the public interest or connected to the exercise of official authority vested in the Data Controller.

The processing is necessary to establish, exercise, or defend a legal claim or whenever courts exercise their judicial functions.

The processing is necessary for archiving purposes in the public interest, scientific or historical research, or statistical purposes, in compliance with Article 89(1) based on EU or national law.


 **What Happens If I Refuse to Provide My Data?**

When processing is based on a **contract** or **legal obligation**, refusal to **consent** prevents the provision of the service.
When consent is requested, refusal will have no consequences.

How Are My Personal Data Processed?

2

Below are the methods and rationale for personal data processing.

 In Summary...	No paper documents are used.
	Computer tools are used to store logs.
	Automated decision-making is not applied.
	Profiling is not performed.

The Data Controller uses authorized personnel trained and instructed to ensure the confidentiality, integrity, and availability of personal data. Some personnel have specific responsibilities to guarantee information security and data protection as internal managers.


Automated decision-making process.	-
---	---

Profiling	-
------------------	---

3

How Long Are My Personal Data Retained?


Personal data is processed only for the time necessary for the specified purposes.

 In Summary...	Personal data (e.g., email, username, contact details) is retained for one year. Logs are retained for one year.
---	---

Purpose of the processing	Retention period
Personal data such as email, username, contact details	one year
Log	one year

4

Who Can Process My Personal Data?

 In Summary...	Other joint controllers belonging to the T4EU Alliance (see section: Who Processes My Personal Data?).
---	--

◆ Data sharing and disclosure are based on specific legal obligations to fulfill tasks of

public interest. When processing is necessary for public interest tasks or institutional functions and there is no legal obligation, prior notification is given to the Data Protection Authority.

Where Is My Personal Data Processed?

5

 In Summary...

Data processing does not involve transfers outside the EU.

Processing is conducted within the EU, specifically at the ICT Services Area of the University of Trieste.

From Whom Were My Personal Data Obtained?

6

Personal data is provided by the data subject upon first authenticated access.

What Are My Rights?

7

Under Articles 15-22 of the GDPR, the data subject has the right to:

Access Data	✓ Obtain confirmation and information about the processing.
Rectify Data	✓ Correct inaccurate or incomplete data.
Erase Data	✓ Request deletion under legal circumstances.
Restrict Processing	✓ Request limitation of processing under legal circumstances.
Data Portability	✓ Receive data in a structured, commonly used, machine-readable format and transfer it when processed automatically based on consent or a contract.
	✗ If the processing is necessary to perform a task in the public interest, exercise public functions, or comply with legal obligations, you cannot port your data.
	✓ For particular reasons, it is possible to object the

Object to Processing	processing for carrying out a task in the public interest or related to the exercise of public authority or based on legitimate interests.
When processing is based on consent, you have the right to withdraw consent at any time.	
? How Can I Exercise My Rights?	<p>To exercise your rights, you can contact the Data Controller of your institution at the following contact points:</p> <p>✉ ITALY: dpo@units.it GERMANY: privacy@uni-saarland.de SPAIN: dpd@ua.es ESTONIA: mart.kalm@artun.ee PORTUGAL: fcc@ucp.pt SLOVENIA: miha.dvojmoc@infocenter.si FRANCE: dpo@univ-st-etienne.fr POLAND: dariusz.pawelczak@us.edu.pl aneta.landrat@us.edu.pl BULGARIA: dpo@uni-sofia.bg LITHUANIA: ingrida.bukantaite@vdu.lt</p>
	You also have the right to lodge a complaint with the Supervisory Authority of the Member State where you reside or work.

How Can I Obtain More Information?	
protocollo@gpdp.it	<p>The data subject can obtain more information on the Home - Garante Privacy.</p> <p>Updates to the information provided in this notice will also be made available on the same website.</p>